



KOMMAREDDY VENKATA SADASIVA RAO
SIDDHARTHA COLLEGE OF PHARMACEUTICAL SCIENCES
(Sponsored by: Siddhartha Academy of General & Technical Education)
VIJAYAWADA-520010

Internal Quality Assurance Cell (IQAC)

PROCESS RECORD FOR ACADEMICS

05-11-2020

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 2:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Review of previous IQAC meeting held on 15.07.2020
2. Discussion on modalities of offline classes
3. Amendment of code of conduct of students
4. Discussion on NIRF ranking
5. Conduction of University end exams for Pharm D in view of covid 19

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K. Ravishankar
2. Dr. N. L. Sudeepthi
3. Mr. P. Ravindra Babu
4. Ms. S. Sai Premika



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5. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
6. Dr. P. V. Brahma Chari, Krishna University –Member
7. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student –Member *Haripriya*
8. Mr. Chittineni Manoj, MS (USA) –Alumni *Manoj*
9. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah PV*
10. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
11. Sri. Mokkalapati Saibabu, Parent, Stakeholder. *Saibabu*



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06-11-2020

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell at 2 PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 15.07.2020
2. Discussion on modalities of offline classes
3. Amendment of code of conduct of students
4. Discussion on NIRF ranking
5. Conduction of University end exams for Pharm D in view of covid 19

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 15.07.2020

Dr. G. Vijay Kumar, IQAC coordinator expressed pleasure on completion of tasks discussed in previous meeting held on 15th July 2020.

2. Discussion on modalities of offline classes

Members of the committee discussed thoroughly on modalities of offline classes. Based on the discussions, the time tables were assigned to the respective staff members and also advised students to obtain consent letter from parents.

3. Amendment of code of conduct of students

Amendments were discussed among committee members on code of conduct of students in view of covid 19 pandemic and approved the same i.e., students and staff should wear mask inside the campus and also to maintain social distance.

4. Discussion on NIRF ranking

Necessary strategies for improving NIRF ranking has been discussed and proposed steps for improvement suggesting staff members for quality publications and research grants.



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5. Conduction of University end exams for Pharm D in view of covid 19

Dr. G. Devala Rao, Principal and Chairperson of IQAC advised steps to be taken for conducting university end exams in a smooth manner such as temperature check at the entrance, wearing masks, social distancing and seating arrangement in exam halls etc.,

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Dr. K. Ravishankar *KRS*
2. Dr. N. L. Sudeepthi *slpm*
3. Mr. P. Ravindra Babu *Ndu*
4. Ms. S. Sai Premika *Sai Premika*
5. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
6. Dr. P. V. Brahma Chari, Krishna University – Member
7. Ms. T. Haripriya Reddy, II/IV B. Pharmacy Student – Member *Haripriya*
8. Mr. Chittineni Manoj, MS (USA) – Alumni *Manoj*
9. Dr. P. V. Seshaiyah, Employer – PVS Labs, Vijayawada. *Seshaiyah P.V*
10. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
11. Sri. Mokkaapati Saibabu, Parent, Stakeholder. *Saibabu*



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13-07-2020

CIRCULAR

All the Internal Quality Assurance Cell (IQAC) members are hereby requested to attend a meeting tomorrow at 2:00 PM in IQAC Cell.

AGENDA: To discuss about

1. Review of previous IQAC meeting held on 10.02.2020
2. Monitoring of academic activities during COVID 19 pandemic
3. Review of criterion wise NAAC process
4. Conduct of workshops/webinars/FDPs

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members:

1. Dr. K. Ravishankar
2. Dr. N. L. Sudeepthi
3. Mr. P. Ravindra Babu
4. Ms. S. Sai Premika



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5. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
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8. Mr. Chittineni Manoj, MS (USA) – Alumni *Manoj*
9. Dr. P. V. Seshaiiah, Employer – PVS Labs, Vijayawada. *Seshaiiah P.V*
10. Dr. M. Lakshmi Prasad, Industrialist – Sujay Biotech Pvt. Ltd., Vijayawada. *Lakshmi Prasad*
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15-07-2020

MINUTES OF MEETING

All the Internal Quality Assurance Cell (IQAC) members are assembled in IQAC Cell at 2 PM to discuss the points mentioned in the agenda.

1. Review of previous IQAC meeting held on 11.02.2020
2. Monitoring of academic activities during COVID 19 pandemic
3. Review of criterion wise NAAC process
4. Conduct of workshops/webinars/FDPs

The following points were discussed during the meeting and the minutes were recorded as below.

1. Review of previous IQAC meeting held on 11.02.2020

Dr. G. Vijay kumar, IQAC coordinator has expressed satisfactory outputs.

2. Monitoring of academic activities during COVID 19 pandemic

Dr. G. Vijay kumar, IQAC coordinator informed the committee about smooth running of academic activities through online platform despite covid 19 pandemic. He appreciated the concerned staff and technical team for utilizing the period in a successful manner.

3. Review of criterion wise NAAC process

The committee has reviewed criterion wise NAAC process and advised the faculty to attend various sensitization programmes conducted by various accreditation bodies.



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4. Conduct of workshops/webinars/FDPs

Dr. G. Devala Rao, Principal has advised IQAC cell to conduct e-FDP for upgradation of knowledge in faculty members as early as possible.

Dr. G. Vijaya Kumar
(Coordinator-IQAC)

Dr. G. Devala Rao
(Principal & Chairperson-IQAC)

IQAC Members Present:

1. Dr. K. Ravishankar *ks*
2. Dr. N. L. Sudeepthi *slpm*
3. Mr. P. Ravindra Babu *rdv*
4. Ms. S. Sai Premika *Sai Premika*
5. Dr. C. Nageswara Rao, Vice President, SAGTE – Management Nominee
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